

*Parent Teacher Organization  
Salem School*

**PTO Minutes**

January 13, 2009  
Salem School Library  
200 Hartford Road  
Salem, CT 06420

1. Call to Order- Tammy Petersen, 7:00pm sharp  
In attendance: Tammy Petersen, Michelle Guertin, Jennifer Pletcher, Mona Dee Miller, Eileen Perron, Denise Orsini, Sue Bennett, Martha Giegel, Cortney Worrell, Carla Leininger, Tandy Acuna, Nikki Gullickson, Elizabeth Rybak, Mrs. Kovall
2. Officers' Reports
  - a. Secretary's Report–Michelle Guertin  
Minutes from November 18, 2008 meeting were reviewed and accepted.  
**Motion: Mona Dee Miller; Second: Sue Bennett.**  
A holiday card from the bank and a Thank You Note from an Adults Go Shopping vendor were present.
  - b. Liaison's Report–Sue Bennett for Deb Luck  
An enrichment request from Barbara Leyden for \$245.50 for the 2<sup>nd</sup> Grade to go to the Children's Museum in Hartford for a program entitled "Worming Up to Science" which supports the Soils unit in the science curriculum was reviewed and approved.  
**Motion: Michelle Guertin; Second: Courtney Worrell.**
  - c. The Treasurer's Report –Eileen Perron  
Report through 1/13/09 was presented and discussed and accepted.  
**Motion: Carla Leininger; Second: Jennifer Pletcher.**  
Approximately \$6,300 in non-fundraiser donations has been received.
3. New Business/Updates
  - a. Classroom Enrichment Policy  
The policy was rewritten as described in the November meeting Minutes. The result was too flexible and not terribly useful. The decision was made to set an amount per Grade Level and another amount per Special Area for each school year. Additionally, guidance and media skills were removed as independent Special Areas and incorporated into "the Elementary School's wellness/information cycles," which is included as a Special Area.
  - b. SpiritWear  
This project is complete for the year. Thanks to Jennifer and Kelly!
  - c. Student Directories  
The printer quoted us \$4/directory, but charged us \$2/directory. This resulted in an unexpected income of \$112. The question of how to handle this was discussed. Ideas included giving a refund, giving certificates for \$2 to the Spring Book Fair to purchasers, and just letting it stand as a donation from the printer since it's a small amount overall. The motion to leave it as a donation from the printer passed unanimously.  
**Motion: Martha Giegel; Second: Eileen Perron.**
  - d. Kids Go Shopping / Adults Go Shopping

The event went well, though there were few people buying from the AGS vendors. Discussion covered whether it might go better on a Friday or Saturday night or during the day. Consensus was that it would probably not make a difference.

e. Morning at the Movies

The theatre was packed and people had to be turned away.

f. BoxTops for Education

A spring collection will commence shortly. Wynn Filewich has had a collection flyer approved. The reward for the class bringing in the most BoxTops in the fall never got their reward.

ACTION: Tandy Acuna will get the ice cream reward for Mrs. Phillips class for the fall BoxTops collection sorted out.

ACTION: Carla Leininger will work with Wynn Filewich to coordinate BoxTops and Labels flyers.

g. Campbell's Account

Carla Leininger has the forms and Wynn and Carla may combine their reward??

h. Printer Cartridges

Carla Leininger has found a company that will reimburse us for new and spent printer cartridges. It's a sliding scale where certain brands or other criteria earn more than others, but the average reimbursement is \$1.25 per cartridge. Compensation is either in the form of money or supplies.

i. TerraCycle.net

Elizabeth Rybak proposed another passive fundraiser called Terra-cycle.net. They take all kinds of packaging (juice pouches, cookie wrappers, yogurt containers, etc) and turn the waste into new products, giving organizations 2¢ per package. You can send in anytime but payout is 2X/year. One complication is packages must be clean. Perhaps a bin in the cafeteria? Girl Scouts may be willing to help handle this? Proposal was made to perhaps do a trial run around Earth Day to raise awareness and see how it goes.

ACTION: Denise Orsini and Elizabeth Rybak will work on the trial run coordination.

j. 8<sup>th</sup> Grade Parent Committee

\$800 was earned at the dance. A spaghetti supper is scheduled for 2/28.

4. Upcoming Events

a. Family Dance

Scheduled for January 30<sup>th</sup> to coordinate with Brian Gillie's visit from the 20<sup>th</sup>-30<sup>th</sup> where students have been learning dance steps through history. The dance will be from 6-8PM with pizza, cake, and H<sub>2</sub>O for the first ½ hour. Brian Gillie will supply the music for 50's to 80's. Consensus is that another DJ is not required. Tables will be decorated through the decades. People are encouraged to dress for a decade.

ACTION: Tammy Petersen will emcee if necessary.

ACTION: Eileen Perron will check with Two Brothers regarding sheet pizza for 150 people. A combination of cheese and pepperoni.

ACTION: Tammy Petersen will get the plates, napkins, forks, etc.

ACTION: Tandy Acuna will make the flyers.

ACTION: Mona Dee Miller will pick up 300 waterbottles (most economical small option) and a sheet cake.

ACTION: Cortney Worrell and Sue Bennett will lead the decorating.

b. Laser Light Show

No word or enrichment form from 4<sup>th</sup> Grade as to whether they want a showing during the day.

ACTION: Tandy Acuna will touch base with Jill MacLachlan regarding whether they want a showing.

c. Spring Book Fair

Tandy Acuna is looking for a co-chair. In particular, she'd like to be training someone else in the running of book fairs. Scholastic has workshops to train as well. Danee Bobowicz (who's run them in the past) is willing to coordinate volunteers for this one to help out. Setup dates are March 26-27 with early "shopping" by the teachers. Sales are from March 30<sup>th</sup>-April 2<sup>nd</sup> with the 31<sup>st</sup> being the late night and corresponding to some concert or another. We're late to set up the Fall book fair, but should do something about it soon.

ACTION: Tandy Acuna will work with Scholastic to set dates for the Fall Book Fair for late October or early November. September was too early this year.

ACTION: Michelle Guertin will put reminder in the newsletters regarding finishing up those Reading Hall of Fame requirement.

d. Carnival/Picnic

Jennifer Pletcher proposed doing a carnival or picnic in the spring. The idea was well received.

6. Next Meeting – February 24, 2009 in Room 171  
Adjournment – 8:45pm