

# Salem School PTO

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**TITLE:** Policy for Summer Reading Incentives

**DATE ADOPTED:** February 24, 2009

**POLICY/PROCEDURE(S):**

It is the policy of the Salem School PTO to support and encourage voluntary reading by the students of Salem School. To that end the PTO will include a line item for Summer Reading in its budget each year. The dollar amount within the Summer Reading line item may change from year to year as deemed appropriate by the PTO Membership.

In years past the PTO has provided funds for a certificate for up to \$5 off the price of one book which can be redeemed at the Fall Book Fair. Students in Grades K-8 receive the certificate if they complete the requirements for their Grade Level and turn in their Summer Reading form(s) by the first Friday of the school year.

The Book Fair prize is dependent on whether or not a Fall Book Fair is scheduled. In the event that a Fall Book Fair is not scheduled, another prize may be substituted. Additionally, the dollar value of Book Fair Certificates may vary from year to year.

In general, the Summer Reading requirements for each Grade Level will be established by a Salem School staff member acting in the capacity of Summer Reading Coordinator. The Coordinator will also determine whether a student has completed his/her requirements. The PTO will request a list of students who have completed the requirements from the Coordinator, and will utilize the list to create Book Fair certificates or distribute other prizes.

The PTO reserves the right to create its own minimum requirements for earning a certificate to the Fall Book Fair. Those minimum requirements may vary by Grade Level and may include reading a certain number of books and/or filling out a review sheet for a certain number of books. In the event that the PTO chooses to create its own minimum requirements, those requirements will be made available to students and their families in the June preceding the Fall Book Fair for which the certificates will be rewarded, giving students the intervening summer to fulfill the requirements. Requirements may be publicized in at least one of the following ways:

- the PTO newsletter;
- a flyer in the school Wednesday folder;
- an attachment or page in the Summer Reading documentation that goes home with each student;
- a posting on the PTO website.