

The role of the Information and Technology Literacy Program is essential for the enhancement of the Salem Public Schools curricula. The program ensures that students and staff are effective users of ideas and information. This mission is accomplished:

- By providing intellectual and physical access to materials in all formats,
- By providing instruction to foster competence and stimulate interest in reading, viewing, and using information and ideas, and
- By working with educators to design learning strategies to meet the needs of individual students.

The Information and Technology Literacy Program assists students and staff in continuing their efforts as life-long learners.

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[www.salemschools.org](http://www.salemschools.org)



# Salem Middle School Information & Technology Literacy



## #1 Task Definition

What  
needs to  
be done?



## #2 Information Seeking Strategies

What  
resources  
can I use?



## #3 Location And Access

Where can  
I find  
these  
resources?



# The Big 6

The student will answer the following questions when a teacher assigns them a task. It's a step-by-step procedure used for research that makes their work easier.

## #6 Evaluation

How will I  
know I  
did my job  
well?



## #5 Synthesis

What can I make  
to finish  
the job?



## #4 Use Of Information

What  
can I use from  
these resources?



In grades 5–8 students will:

Information processing skills:

- Use OPAC to find resources (on-line catalogue)
- Use the principles of library organization to locate materials
- Recognize fiction and non-fiction through a variety of genres
- Identify and use basic reference sources such as dictionaries, encyclopedias, atlases, and electronic sources
- Properly cite all resources for projects and presentations
- Practice proper and ethical use and care of print and non-print information resources, computers and other technologies

Effectively use technology tools and resources:

- Use Advanced internet searching techniques to access relevant information
- Use software tools (graphic organizers, word processing, spreadsheets, presentation, databases) to collect, manipulate, analyze, and share findings.
- Use peripherals such as storage devices, SMARTboards, digital cameras, scanners, and movie cameras.
- Work collaboratively and cooperatively with peers and others

Presentation skills

- Improve their presentation skills using presentation authoring software to share their results.

For more information about the Big 6, visit

<http://www.big6.com>