

SALEM SCHOOL DISTRICT
Salem, Connecticut

STUDENTS

PROOF OF RESIDENCY

Residency verification is required for all students who are entering the School District, as well as any student that moves to a new address in Salem. The Board of Education requires documentation of residency in order to verify entitlement to free school privileges accorded resident children.

Documentation of residency for students residing in Salem with their legal guardians is as follows:

1. A. If you own your home, you must present a current mortgage statement or bill, copy of the Salem Home Property Tax Statement, or the title page of the current homeowner's insurance policy.

OR

- B. If you rent, you must present a current rental or lease agreement.*
2. You must bring a valid photo identification card (CT Driver's license, Government issued photo ID showing Salem address).
3. In addition to items 1 and 2, you must bring two current utility bills i.e. electricity, gas, sewer, phone, cable, water (counted as one item).

* Items of evidence from #2 and #3 listed above will be accepted within 45 days following enrollment of student(s) in school.

If the student and parent/guardian are living in a dwelling that is rented or owned and occupied by another person, the person who owns or rents the dwelling must bring the residency documentation listed above and sign an affidavit (Certification of Residency form – #5118.1p).

Affidavits state that:

1. The residence is permanent;
2. The residence is provided without pay;
3. The residence is not provided for the sole purpose of obtaining school accommodation.

Affidavits must be signed and notarized. A perjured or fraudulent affidavit/statement may lead to prosecution under the criminal statute of the State of Connecticut. Affidavits are only valid for one school year.

In such cases when residency becomes questionable, the Board shall provide a written statement to the party whose residency is in question. This statement shall specify the basis upon which the Board has reason to believe that the student is not entitled to school accommodation.

(cf. 5118 – Nonresident Attendance Policy)
(cf. 3240 – Tuition Fees)
(cf. 3240.1 – High School Tuition)

Legal Reference: Connecticut General Statutes: 10-253 School privileges for children in certain placements,
non-resident children, and children in temporary shelters.

Policy Adopted: March 28, 1995
Revised Policy 1st Reading: March 6, 2006
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