

SALEM SCHOOL DISTRICT
Salem, Connecticut

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

GIFTS, GRANTS AND BEQUESTS

Any gift presented to the school district must be accompanied by a letter from the donor identifying the subject and purpose of the gift and any restrictions that may apply for official action and recognition by the Board of Education, or the Superintendent, as is appropriate under Policy #3280.

To be accepted, a gift must satisfy the following criteria:

1. Have a purpose consistent with those of the school district.
2. Be offered by a donor acceptable to the Board of Education.
3. Will not add to staff load.
4. Will not begin a program which the Board of Education would be unwilling to take over when the gift or grant funds are exhausted.
5. Would not bring undesirable or hidden costs to the school district.
6. Will place no restrictions on the school program.
7. Will not be inappropriate or harmful to the best education of students.
8. Will not imply endorsement of any business or product.
9. Will not be in conflict with any provision of the school code or public law.

All gifts, grants and bequests shall become school district property.

A letter of appreciation signed by the Superintendent of Schools shall be sent to a donor.

Any gift declined by the Board of Education shall be returned to the donor or the donor's estate within 60 days, with a statement indicating the reason.

Procedure Adopted: November 10, 1998

1st Reading: June 26, 2002

Procedures Adopted: July 24, 2002

Revised 1st Reading: October 2, 2007

Revised Procedures Adopted: November 5, 2007

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