

SALEM SCHOOL SYSTEM  
Salem, Connecticut

STUDENTS

FOREIGN EXCHANGE STUDENTS ATTENDING LOCAL SCHOOLS - PROCEDURES

In order to ensure that students coming into the local school system from another country have a positive experience as a foreign exchange student, the following guidelines will be distributed to all concerned sponsoring agencies and families.

1. The Board of Education reserves the right to determine, on an individual basis, if a foreign exchange student may or may not attend public school. No tuition is to be paid without BOE approval.
2. Advance notice must be provided to the school prior to the finalization of arrangements to accept an exchange student.
3. The decision to accept a foreign exchange student into a district school shall rest with the Salem Superintendent or his/her designee who will take into account such factors as space and appropriateness of placement.
4. Agencies, groups and/or families sponsoring foreign exchange students in town should submit health and educational records to the school they would like the student to attend as early as possible. These records will be a factor in the decision regarding attendance.
5. The name and telephone number of the sponsoring agency/representative must be on file in the school before the school year begins.
6. All living arrangements for foreign exchange students are the responsibility of the sponsoring agency and families. This includes changes in living arrangements after the student has arrived and throughout his/her stay. Neither the Board of Education nor any of its employees will assume responsibility in this area.
7. Foreign exchange students are subject to the same academic and behavioral standards as all other students while enrolled in district schools.
8. The Board of Education will provide the most appropriate program available for each foreign exchange student, but should not be expected to offer English as a Second Language service.

1<sup>st</sup> Reading: October 24, 2001  
Policy Adopted: November 13, 2001

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