

SALEM SCHOOL DISTRICT  
Salem, Connecticut

INSTRUCTION

COMPUTERS: WEBSITE/PAGES

District/School Website and Web Pages

To enhance communication with students, parents/guardians, staff, community members and the public at large, and to educate and to express creativity, the Board of Education encourages the development and ongoing maintenance of District/School website on the Internet. District/School website shall be used to share information about school curriculum and instruction, school-authorized activities and other information relating to our school and our mission. The website shall also provide instructional resources for staff and students. The website shall support the educational vision of the district and shall be consistent with the District's plans for communications and media relations.

Materials displayed on website(s) are published on the Internet; therefore, the Superintendent or designee shall develop procedures regarding the content of District/School website, which shall include standards for the ethical and responsible use of information and technology. These procedures shall be consistent with law, Board policy and administrative procedures. All web pages must comply with these procedures.

Failure to comply with this policy and applicable administrative regulations will result in discipline, including suspension of district Internet privileges and/or referral to law enforcement, if appropriate.

- (cf. 0200 – Educational Goals)
- (cf. 1110 – Family Involvement)
- (cf. 1112 - Media Relations)
- (cf. 4118.4/4218.4 - Electronic Mail)
- (cf. 5125 - Student Records)
- (cf. 6141.321 – Internet)
- (cf. 6145.3 - Publications)
- (cf. 6156.1 - Use of Computers in Instruction)
- (cf. 6162.6 - Use of Copy Devices)
- (cf. 6161.7 - Use of Proprietary Software Products)

Legal Reference: Connecticut General Statutes: 1-19(b)(11) Access to public records. Exempt records. 10-15b Access of parent or guardians to student's records. 10-209 Records not to be public. 11-8a Retention, destruction and transfer of documents. 11-8b Transfer or disposal of public records. State Library Board to adopt regulations. 46b-56 (e) Access to Records of Minors. Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983). Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g.). Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. provisions act (20 U.S.C. 1232g)-parent and student privacy and other rights with respect to educational records, as amended 11/21/96. Public Law 94-553, The Copyright Act of 1976, 17 U.S.C. 101 et.seq.

Policy Approved: August 16, 2004  
Revised Policy 1<sup>st</sup> Reading: March 20, 2006  
Revised Policy Adopted: April 3, 2006