

**SALEM BOARD OF EDUCATION  
SALEM, CONNECTICUT**

MINUTES OF SEPTEMBER 11, 2023 REGULAR MEETING

**PRESENT:** Sean Reith, Tiffany Cunningham, Kelly Francis (arrived at 7:21 pm), Ryan Little, Sue Spang, Jen Rucci

**ABSENT:** Dan Marsh

**ADMINISTRATION:** Brian Hendrickson, Superintendent; Kim Gadaree, Business Manager; Kim Gritman, Director of Student Services; Dan Driscoll, Principal; Megin Sechen, Assistant Principal

**VISITORS:** Jonathan Chechile, Sue Bennett, Chris Lund, Janet Griggs, Jenn Kayser (BOE Clerk)

**I. CALL TO ORDER - Meeting was called to order at 7:03 p.m. by Chairman, Sean Reith.**

Additions/changes to the agenda:

**MOTION:** To eliminate item XIII Executive Session from the agenda.

Made: Sean Reith

2<sup>nd</sup>: Ryan Little

Vote: All in Favor

**MOTION PASSED**

**II. SALUTE TO THE FLAG**

**III. PUBLIC COMMENT**

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**IV. COMMUNICATIONS**

- Board resignations received from LaVan Norwood and Christina Fontaine.

**V. SPECIAL REPORTS**

**A. Update on Capital Plan from Director of Facilities**

Chris Lund reviewed the capital plan with Board. Some items have been added to the plan and he added that cost estimates will be added into the draft as he receives the quotes. The EV charging station item was discussed and he noted that there may be grant funding available if the Board wanted to explore further. Next month the LREP Subcommittee will review a more formal capital plan. Chris also reported on his investigation into the roof drains and the work he is doing to resolve the issue.

**VI. CONSENT AGENDA**

**A. Approve Minutes of the August 14, 2023 Regular Meeting**

Make a modification to the public comment in the minutes.

**B. Superintendent's Staffing Report**

- Accepted the resignation of Kim Carlone, Gr. 7/8 Math Teacher, effective June 27, 2023.
- Accepted the resignation of Heather Armstrong, Gr. 6 Math/Science Teacher, effective August 22, 2023.
- Accepted the resignation of Melissa Quinn, Special Education Teacher, effective July 28, 2023.
- Accepted the resignation of Dan Pegnataro, Gr. 5 Math/Science Teacher, effective August 2, 2023.
- Accepted the resignation of Sarah Bonney, Grade 1 Teacher, effective August 11, 2023.
- Appointed Sorada Malawaijjan as Cafeteria Aide effective SY2023-24 at an hourly rate of \$17.01.
- Appointed (re-hired) Lisa Przybyl as Cafeteria Aide effective SY2023-24 at an hourly rate of \$17.46.
- Appointed Lea Poresky as PT Interventionist Support Tutor (0.62 FTE) effective SY2023-24 at an hourly rate of \$26.62.
- Appointed Vanessa Mitchell to the position of Daily Building Substitute Teacher at a daily rate of \$115.00 August 21, 2023 - October 17, 2023.
- Appointed Vanessa Mitchell to the position of LTS Grade 3 Teacher effective October 18, 2023 through the end of SY2023-24 at a daily rate of \$273.40 (BA/Step 1 rate).

- Appointed Sheila Miller as Health/PE Teacher (0.50 FTE) effective SY2023-24 at a salary of \$35,642.00 (MA/Step 8).
- Appointed Joanna Priest as Grade 6 Math/Science Teacher effective SY2023-24 at a salary of \$93,552.00 (MA/Step 12).
- Appointed Kevin Orenstein as Grade 7/8 Math Teacher effective SY2023-24 at a salary of \$93,552.00 (MA/Step 12).
- Appointed Anette Haylon as Grade 5/6 Special Education Teacher effective SY2023-24 at a salary of 62,515.00 (BA/Step 8).
- Appointed Lynn Siniscalchi as Tutor effective SY2023-24 at an hourly rate of \$26.62.
- Appointed Danyel Ferrari as Gr 5 Math/Science Teacher effective SY2023-24 at a salary of \$50,853.00 (BA/Step 1).

**MOTION:** To approve the consent agenda items as amended.

Made: Jen Rucci  
 2<sup>nd</sup>: Kelly Francis  
 Vote: All in Favor  
**MOTION PASSED**

**VII. SUPERINTENDENT REPORT**

**A. District Updates**

- Superintendent Hendrickson updated the Board on the following items: Opening of school, Communications, Food Services, ELHS Student Representative application process, Security, Budget Planning, and AFSCME contract negotiations.

**VIII. BUSINESS MANAGER REPORT**

**A. Action Item: Approve Expenditure Report, Line Item Adjustments and Monthly Grant Spending Report (Final SY2022-23 and August 2023)**

Kim Gadaree reported that the SY2022-2023 budget closed with \$9,038.06 being returned to the Town.

**MOTION:** To approve the Expenditure Reports, Line Item Adjustments and Monthly Grant Spending Reports, as presented.

Made: Ryan Little  
 2<sup>nd</sup>: Sue Spang  
 Vote: All in Favor  
**MOTION PASSED**

**IX. DISCUSSION/ACTION ITEMS**

**A. Tuition Fees**

**MOTION:** To approve the regular education Gr. K-8 tuition fees for SY2023-24 in the amount of \$18,815.00 per year (out of district tuition fee).

Made: Ryan Little  
 2<sup>nd</sup>: Jen Rucci  
 Vote: All in Favor  
**MOTION PASSED**

**B. Certified MOU (stipends)**

**MOTION:** To authorize the Board of Education Chair to sign and present the stipend MOU's to the SFT.

Made: Sue Spang  
 2<sup>nd</sup>: Jen Rucci  
 Vote: All in Favor  
**MOTION PASSED**

**C. Non-Certified MOU (custodial services)**

**MOTION:** To authorize the Board of Education Chair to sign the non-certified MOU for custodial services.

Made: Sue Spang  
 2<sup>nd</sup>: Jen Rucci  
 Vote: All in Favor  
**MOTION PASSED**

**X. SUBCOMMITTEE REPORTS/ANNUAL MANAGEMENT PLAN REVIEW**

**A. Long-Range Educational Planning Subcommittee**

**B. Personnel Subcommittee**

Sue Spang reported that the subcommittee reviewed and supported the certified and non-certified MOU’s and reviewed/revised the organizational chart.

**C. Policy Subcommittee**

Jen Rucci reviewed the policies for 1<sup>st</sup> reading with the Board. Policies #6145 and 6172.3 were revised based on language provided by the Board attorney and taken from comments from the August Board meeting.

1<sup>st</sup> Readings: #661.3 Live Animals in the Classroom: Therapy Dogs, #6145 Extra Curricular Activities and #6172.3 Parent Instruction of Children at Home.

**D. Budget/Finance Subcommittee**

Ryan Little reported that the Board of Finance was notified about the MBR violation. There may be a special meeting next month to start budget discussions.

**E. Curriculum Ad-Hoc Subcommittee**

Kelly Francis reported that the next meeting is scheduled for September 25, 2023 at 6:00 pm.

**F. Annual Management Plan**

The annual management plan was reviewed.

**XI. PUBLIC COMMENT**

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**XII. AGENDA ITEMS FOR NEXT REGULAR MEETING – October 2, 2023**

- Update on behavior intervention policies (will be included in Climate Report)

**XIV. ADJOURNMENT**

**MOTION:** To adjourn at 8:37 p.m.

Made: Jen Rucci  
2<sup>nd</sup>: Sue Spang  
Vote: All in Favor  
**Motion Passed**

**Meeting adjourned at 8:37 p.m.**