

**Salem School District**  
**Curriculum Subcommittee Special Meeting**  
**March 25, 2024**  
**Media Center**  
**6:00 PM**

**Present:** Kelly Francis (Chair) and Keri Weaver

**Absent:** Dan Marsh

**Administration:** Brian Hendrickson, Superintendent and Megin Sechen, Assistant Principal/Director of Curriculum

1. Call to Order: Meeting called to order at 6:06 p.m. by Kelly Francis, Chair.
2. The subcommittee unanimously approved the meeting minutes from January 8, 2024. (KW/KF)
3. Parent Communication/Participation Ideas: Megin presented updates for parent connections. Items discussed were Parent Teacher conference feedback, inviting families to ROAR assemblies, Salem Senior luncheon, Staff/Student Basketball game, and the upcoming Staff/Student Volleyball game.
4. Schedule Update: Megin discussed changes to 5/6 Math and ELA time (90-minute blocks each), scheduling committee, middle school unified arts, and ways to maximize support staff. Efforts are being made to create equity in teacher schedules.
5. Intervention Update: Currently only a small percentage of students qualify/need Tier 3 support.
6. Teacher Evaluation (TEVAL): The State released an updated TEVAL requirement system. The PDEC team has been meeting to review/discuss/revise the District's current TEVAL process. The PDEC team will create a model/sample evaluation to share and then will present/train in the fall during pre-service days.
7. Report Card Update: Moving forward the report cards will model after the curriculum parent guides. Grade level teams worked together to streamline the report cards, standards and grading. The hope is to have it outlined by the end of the year for roll out in the fall. Rubrics will be created/provided to assistant parents.
8. Other: There will be site visits to East Lyme (each school) to bring a stronger connection between the school districts.
9. Next Meeting: April 22, 2024 at 5:15 pm
10. Meeting adjourned at 8:20 pm. (KW/KF)