

SALEM SCHOOL SYSTEM
Salem, Connecticut

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

OPERATION: FINANCE - PROCEDURES

Participation in the National School Lunch Program: Participation in the National School Lunch Program is herewith authorized. Authorization is granted to the Superintendent to act on behalf of the Board of Education for purposes of participating in the National School Lunch Program.

Food Storage Provisions: Storage of food and supplies shall be done so as to prevent waste, spoilage, pilferage and the issuance of food and supplies shall be restricted to the purposes of the school food service only.

Approval of Menu Prices: Prices of all items on the menu shall be submitted to the Board of Education annually for its approval, and otherwise as changes are needed. Revenues from lunchroom sales should offset the costs, which are to be borne by the food service program.

Monthly Financial Report: A financial report, current and accumulative, of the operation of the food services program shall be presented monthly to the business manager. A complete audit of the operation of the food service program shall be performed annually in accordance with legal requirements and policy 3434.

Legal Reference: Connecticut General Statutes: 10-215 Lunches, breakfasts and other feeding programs for public school children and employees; 10-216 Payment of expenses; Title VII, Civil Rights Act, 42 U.S.C. 2000e, et seq. as amended by Title IX, Equal Employment Opportunity Act; United States Department of Agriculture 7 C.F.R. 15, re nondiscrimination.

Policy Adopted: September 8, 1998